

Brandon Parva, Coston, Runhall & Welborne Parish Council

**Minutes of the Parish Council Meeting, held on Wednesday
19th July 2017 In Welborne Village Hall at 7.30pm.**

Councillors present; Mike Webb (chair), Simon Guest (vice-chair), Peter Wood and Clare Kay.

Also present were Bev Long (clerk), Jane Brown (footpath warden), County Cllr Margaret Dewsbury and six members of the public.

Apologies received; Cllrs Carolyn Bailey, Andrew Egerton-Smith, Trevor Curson and District Cllr Michael Edney.

Declarations of Interest; *Mike Webb & Trevor Curson are members of one of the committees of Welborne Village Hall. Andrew Egerton-Smith is a member of the Parochial Church Council of All Saints Church, Welborne. Peter Wood and Mike Webb are trustees of Runhall Recreation Ground. In a small village, some overlap of membership between village organisations is inevitable. There may be occasions when decisions are taken which affect Welborne Village Hall, Runhall Recreation Ground or Welborne Church and it is not possible to carry out the business of the council without those named being involved in such decisions.*

To receive declarations of interest in items on the agenda and requests for dispensation: no declarations received. Dispensation request received from Cllr Clare Kay – item 2017/1479, planning. All councillors agreed that dispensation should be granted for this meeting.

Minutes of meeting; the minutes from the meeting on 17th May 2017 were agreed and signed.

Planning;

1. Planning application 2017/1547. Tollgate Barn, Mattishall Rd, Welborne. NR20 3LW – variation of condition 2 of permission 2013/1402/F (proposed replacement workshop, store and office) – additional floor space, increase in roof height and alteration to existing building. Councillors supported the application but questioned the CiL form which appears to be inconsistent. Simon to send details to clerk who will submit query with planning comments.
2. Planning application 2017/1460. 6 The Green, Runhall. NR9 4DN – Erection of garden store. The councillors supported this application.
3. Planning applications 2017/1479 & 2017/1480. Church Farm, School Lane, Runhall. NR9 4DR – Single storey extension with flat roof and minor internal alterations. The councillors commented that the application was much more in keeping with the area which they approve.
4. Planning application 2017/1513. Coston Lodge, Church Lane, Coston. NR9 4DT – proposed demolition and replacement of existing dwelling. Mr & Mrs Francis spoke to the council about their application. Councillors had no objections.
5. Planning application 2017/1545. Orchard Farm, Flood Lane, Brandon Parva, NR9 4DJ – Timber framed cart shed/annexe of existing dwelling. Councillors agreed construction is not visible from the public highway and they have no objections.

Matters Arising; (not covered elsewhere)

1. Anglian Water Sewerage work – no further updates from Anglian Water. Work continuing – some concerns raised – mainly with triangle of grass outside hall. Mike to formally write to Anglian Water and copy Tom at the site office. Progress appears slow.
2. Notice Boards – clerk informed the meeting that delivery had been made and will now plan to have them erected.
3. Parking problem in Runhall. Mr & Mrs Miller and Jane Brown updated the council regarding this problem. It is parked there less often. Michael Edney emailed detailing the scrap metal licence details of the trucks owner. South Norfolk will also write to the owner reminding him of his licence agreement. Clerk to contact PCSO and request they observe the area when they are able.
4. Governance Review – submitted on 29 June as per agreed wording.

Residents questions;

1. Jane Brown – Could the council apply for a grant from the Adapt a Kiosk- Community Fund from South Norfolk District Council to allow volunteers to renovate the old telephone box in Runhall that the council adopted a few years ago. The volunteers would like to put shelves in the box and use it as a ‘swapping’ place – books/DVD’s/surplus garden produce/plants etc. Councillors agreed – clerk to communicate with Jane to submit application form.
2. Jane questioned money from District Cllr for highways work – Margaret Dewsbury explained she had £6,000 for 14 parishes but would welcome ideas. Jane to email ideas to clerk to pass on.

Parish Plan - action plans;

1. Next steps – clerk had circulated to councillors prior to meeting an update of action taken and items still to be actioned. Simon volunteered to draft a document detailing what actions had been taken, what activities were ongoing and what still required discussing. This could then be reviewed annually

Matters for discussion;

1. Mobile phone coverage – Several people had contacted clerk to express their opinions regarding both mobile phone and internet coverage in the parish. It was agreed neither was very good. It was agreed the clerk would email Karen O’Kane, the Better Broadband for Norfolk project officer at County Council to find out what improvements are planned for the parish.

Reports from District & County Councillors & Parish Councillors;

Margaret Dewsbury - Norfolk County Councillor – spoke about Cold calling – did we require a zone in any of our villages; item to be placed in the next newsletter. Margaret then talked about libraries in South Norfolk and the many schemes that they run. Details of these would be included in the next newsletter.

Reports from others;

Parish Cllrs – none

Litter warden – none

Footpath warden – Jane (Runhall) advised the council that three quarters of the Copper Lane byway had been cleared by Mark Gill although the middle area is not currently accessible. Mr Jewson is keeping the footpath cut to Frans Loke and part of the Turkey path.

Banham field footpath had been cut and cleared – Mr Long and been in communication with Mrs Banham to achieve this.

Jane also reported that the Footpath maps Perspex near the church in Runhall really needed replacing.

Clerk requested to write to Mr Gill, Mrs Banham and Mr Jewson to thank them for their help with keeping our footpaths open.

Highways;

1. Bob West – Norfolk County Council Highways engineer. A meeting took place with Bob and some members of the council. A summary of the outcome was given to the council this included; Stone Lane, missing signs, flooding, passing places and surface dressing. He reminded everyone to report issues directly to NCC as well as the parish council.
2. Other issues; Road closed sign in Brandon Parva with diversion signs. Questioned - was this necessary. Simon to draft an email to be sent to Anglian Water. Also, Herring Lane – potholes – clerk to report.

Finance;

1.... Cheque payments; Notice boards - £1516.80 and Clerks pay and expenses - £716.47 were agreed and signed.

Correspondence;

Clerk to continue forwarding electronic information received. Items since last meeting; Weekly listings of new and decision planning applications from South Norfolk Council, Police Connect messages, Your PCC news update, OP Randall Rural Crime Newsletter, Consultation on the draft guide lines for recreation provision in new residential developments.

Items agreed for the newsletter, Mike to draft and circulate for approval.

Next Meeting – agreed as 20th September 2017

There being no further business the meeting was closed at 9pm