

Brandon Parva, Coston, Runhall & Welborne Parish Council

Minutes of Meeting, held on Wednesday 2nd March 2016 In Welborne Village Hall at 7.30pm.

Councillors present; Mike Webb (chair), Trevor Curson (vice chair), Carolyn Bailey, Andrew Egerton-Smith, Stephanie Austin, Peter Wood and Clare Kay.
Also present were Bev Long (clerk) County Cllr Margaret Dewsbury and District Cllr Michael Edney along with 3 members of the public

Apologies received; none received

Declarations of Interest; *Trevor Curson is a Trustee of Welborne Village Hall, Mike Webb & Trevor Curson are members of one of the committees of Welborne Village Hall. Andrew Egerton-Smith is a member of the Parochial Church Council of All Saints Church, Welborne. Peter Wood and Mike Webb are trustees of Runhall Recreation Ground. In a small village, some overlap of membership between village organisations is inevitable. There may be occasions when decisions are taken which affect Welborne Village Hall, Runhall Recreation Ground or Welborne Church and it is not possible to carry out the business of the council without those named being involved in such decisions.*

Nothing further declared.

Minutes of meeting; the minutes from the meeting on 13th January 2016 were agreed and signed.

Matters Arising; (not covered elsewhere)

- 1...Tree Warden - no response from newsletter article.
- 2...Footpaths - no response has been received regarding footpath warden(s) or any other communication regarding footpaths. Item to be placed in the next newsletter.

Residents questions; none

Matters for discussion;

- 1.. Review of clerk's hours, contract and job description. Three councillors had responded to Mike's request to meet with him and the clerk to review her contract. The council agreed to Mike and Stephanie to arrange a meeting with the clerk and report back to the council their findings at a closed meeting.
- 2...Review of council procedure documents - standing orders. Clerk had circulated amends that had been send in - Peter had a few more so would forward to clerk. Final draft would then be circulated prior to our next meeting so approval could be sought.
- 3...Anglian Water Sewerage Scheme. Cllrs had met with Anglian Water prior to this meeting. A useful discussion took place and the council raised its concerns - including the fact that the Nursing Home, Church and Village hall were not approached to possibly be included in the current planned scheme. Anglian Water officials would take the comments back to Anglian Water but advised the council to write directly themselves. Clerk to action this. It was also discussed about whether the Nursing Home was aware of the forthcoming sewerage scheme as they might want to contact AW themselves. Mike to contact the Nursing home directly and advise them of the information we have so far.
- 4...Parish Walks - programme of walks and recording of walks. Possible circular walk of approx. 4 miles - Stephanie to organise a date and communicate with Cllrs. Item to be included on our next meeting's agenda.

5... Annual Parish Meeting – Mike had heard back from Paul Sellick who would only be able to attend an afternoon meeting. It was agreed that the meeting needs to take place in an evening. Suggestions of BT, Fire Brigade or Recycling/Waste Management. It was agreed Mike would try and arrange a speaker from South Norfolk Council about Recycling/Waste Management although the current date agreed may have to be changed.

6...Parish Street Party – Stephane spoke about possibly organising a Parish street party to celebrate the Queens forthcoming 90th Birthday. Michael Edney informed the meeting that South Norfolk were offering a £400 grant to organisations to help put on celebrations for the Queen. Andrew also informed the council that Welborne Church were also thinking about organising a celebration event and would ask them at their next meeting about joining together with the Parish council for this.

7... Website – Mike asked if any other councillor would be happy to have their photo taken for display on the parish council website. No one else would like this so no further action required.

Parish Plan - action plans;

1...Update on short term actions was given with all actions now complete. It was discussed and agreed to action the medium term plans as;

contact Welborne PCC advising them that Welborne residents are not always clear of their activities. Andrew will take this to the next PCC meeting

undertake to make residents more aware of how Parish Council money is received and spent – it was agreed this information would go into the next newsletter and accounts etc. would be included on the website after the year end.

Reports from District & County Councillors & Parish Councillors;

County Cllr Margaret Dewsbury updated the council with Norfolk County Council's news – Council tax rise of 3.9% = 88p onto band D per week; £42million savings had been agreed from all departments except adult social care; county council had been allocated £4.6 million from the government to be used towards initiatives to promote future savings; a blue badge officer has been appointed to investigate abuse of the badges use; Margaret also stated that she is sitting on the NDR committee looking at connecting with the A47 - but there are 13 options so will be a big job ahead of them.

District Cllr Michael Edney updated the council – Council tax has had to be increased – band D by £135 per year; they are hoping to build business properties and their own houses to generate income for the future; council looking at how savings can be made but grants/allowances would remain the same for the next year. Michael also spoke about his £1000 budget and CAF money and that he would like it to be used on our Parish.

Michael and Margaret were thanked for attending and giving their reports.

Reports from others;

No reports

Highways;

1...Flooding on Church Rd, Welborne – work had been completed and the problem rectified.

2...Rangers – no feedback received. Carolyn reported that she had seen 4 rangers in Coston. They inspected the grips but no work was carried out.

3...The salt bin - had been installed and our name would be printed on it in the warmer weather. Clerk to ask Norfolk County Council to fill the salt bin asap.

Other problems reported as; pothole at the bottom of Pound Lane/Burnthouse Lane in Welborne and flooding at Flood Lane – clerk to report.

Finance;

1...Cheques for signature were agreed as follows; Welborne Village Hall – photocopying costs for 2014 & 2015; £100 and Clerks expenses £83.94 and pay £1280.96 = £1364.90

Correspondence;

1...Clerk to continue forwarding electronic information received. Items since last meeting; Weekly listings of new and decision planning applications from South Norfolk Council, Police Connect messages, Police & Crime Commissioner (PCC) for Norfolk round up, Streamlining the Planning process, District Boundary review, South Norfolk Corporate plan 2016-20.

2... Email – parish council insurance. Clerk had been informed that the community insurance arranged by Norfolk Association of Local Councils would cease at the end of May. Clerk to arrange quotes for the next meeting.

Planning;

1... Emails - changes to planning consultations. Item discussed as paper copies would no longer be sent to parish councils – access would be via South Norfolk’s website. The was extra work and expense for the council and large copies were not always possible along with the fact that the documents were very slow to download for South Norfolk’s website. It is a possibility that a lap top could be used in the future to show the plans.

2...Application 2016/0290 – Land west of Mattishall Rd, Brandon Parva. Outline proposal for 2 semi-detached dwellings. All plans available were viewed and discussed with the main concern being the access being suggested is on bend with the road being a notorious speeding area. Highways comments were discussed as was the need for low cost housing in the Parish – as per the parish plan. Clerk to approve plans and relay access concerns along with low cost housing information to South Norfolk.

3...Application 2016/0224 – Land to rear of Vine Cottage, Welborne. Access in relation to Breckland Application 3PL/2015/1428/F – erection of 1 no.3-bedroom agricultural works dwelling in relation to an existing rural enterprise. Prior notification – change from Agricultural building to C3 dwelling. All plans were viewed and discussed and as this application for the parish council is in relationship to the access only then the council had no objections. The councillors were concerned that there is no evidence, financial or otherwise to support an agricultural building and felt that it was an unsustainable development. Clerk to inform South Norfolk District Council and Breckland District Council of the Cllrs concerns.

Next Meeting – agreed as 6th April 2016 – annual parish meeting – subject to change & 18th May – annual parish council meeting.

Mike would produce a draft newsletter and circulate for all to agree.

There being no further business the meeting closed at 9.05pm