

# Brandon Parva, Coston, Runhall & Welborne Parish Council

You are hereby summoned to attend the next Parish Council meeting.

Date - **Wednesday 14 July 2021**

Time - **7:30pm**

Place – **Welborne Village Hall**

**DUE TO THE ONGOING GOVERNMENT GUIDANCE, FACE MASKS MUST BE WORN UNTIL SEATED  
AND SOCIAL DISTANCING MUST BE FOLLOWED.**

*Bev Long - clerk*

## Agenda (published 8/7/21)

- 1 To receive and accept any apologies**
- 2 To receive declarations of interest in items on the agenda and requests for dispensation**
- 3 Declaration of acceptance of office – chair**
- 4 To approve the minutes of the meetings**
  - 4.1 Held on 5 May 2021, 28 May 2021 (planning) and 28 June 2021 (audit)
- 5 Matters arising from the minutes – not covered elsewhere**
  - 5.1 Salt bin
- 6 Matters for discussion**
  - 6.1 GDPR
  - 6.2 Defibrillator
  - 6.3 Supporting Local Business Development – meeting date with George Freeman
  - 6.4 What would councillors like to achieve in the future – update
    - 6.4a Footpath – Mike
    - 6.4b Bus stop – Clare M
  - 6.5 Parish Council website
  - 6.7 Notice board in Welborne
  - 6.8 Applications – co option
  - 6.9 Litter wardens
  - 6.10 South Norfolk Village Clusters Housing Allocations Plan (VCHAP)
- 7 Planning matters**
  - 7.1 Planning History/Decisions 2021

*Bev Long – clerk*

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7.2 Application 2021/1602. Extension to dwelling, new hobby/workshop & machinery store. Keepers Cabin, Mattishall Rd, Welborne. NR20 3LW

**8 Residents questions**

**9 Reports from District Cllr, County Cllr & Parish Cllrs**

**10 Public Rights of Way (PRoW)**

10.1 Update report

10.2 Update from wardens and any other issues

**11 Highways**

11.1 Highways outstanding issues report

11.2 Flooding near Brandon Parva Rectory

**12 Finance**

12.2 Annual Audit

12.3 Cheques for approval and payment

Bev Long	Clerks pay £700.44 Clerks Expenses £58.18 ICO renewal £40.00 Zurich insurance £167.44	£966.06
Simon Guest	Newsletter printing	£11.48
	<b>TOTAL</b>	<b>£977.54</b>

**13 Correspondence, including circulated items via email prior to meeting not included elsewhere**

13.1 Advertising signs – Clare Kay

13.2 Allotments – Clare Miller

**14 To consider excluding the public and press due to the confidential nature of the next item, under the Public Bodies and Admission to Meetings Act 1960**

**15 To agree co option**

**16 Next meeting date – 15 September 2021**

**17 News from BPCR & W Parish Council – agree items for next edition**