

Brandon Parva, Coston, Runhall & Welborne Parish Council – Meeting Minutes

Wednesday 11 March 2020 at 7:30pm, Welborne Village Hall

Parish Councillors present: Simon Guest (Chair), Clare Kay, Clare Miller, Andrew Egerton-Smith, Peter Wood and Mike Webb. Also, in attendance: Bev Long (Parish Clerk), District Cllr Richard Elliott and one member of the public.

1 Apologies for absence

Apologies were received and accepted from Cllr Carolyn Bailey. County Cllr Margaret Dewsbury also sent her apologies.

2 Members declarations of interest in items on the agenda and requests for dispensation

None received

3 Approval of the minutes of the meeting held on 8 January 2020 and planning meeting on 11 February 2020

The minutes were approved and signed by the chair.

4 Matters arising from the minutes – not covered elsewhere

4.1 Holly Brook Farm – Simon updated meeting – no further action currently required from the Parish Council. Work has begun on site and the residents have been asked to inform the council of any problems that arise.

4.2 Road Name Signs – clerk chased South Norfolk and advised to submit work request forms for signs that are damaged in the parish.

4.3 Bins/Rubbish in Runhall – South Norfolk Environmental Health have visited the site - no immediate enforcement action is currently necessary but the situation will be monitored.

5 Matters for discussion

5.1 GDPR – no issues raised

5.2 Annual Parish Meeting – 22 April – Clerk to send invites as in previous years and produce flyers for Cllrs and posters for the notice boards. Thoughts discussed for the annual parish meeting 2021 – a photographic record, possibly audio recording as well of a year in the Parish. Item to be placed in the next newsletter to gauge interest.

- 5.3 Western Link Road / A47 Taskforce – lots being discussed and it was felt that information required collating and feeding back to Cllrs. Clare Kay and Simon volunteered to be our parish co-ordinators and they will provide a report to the parish council after attending any taskforce meetings.
- 5.5 Defibrillator – Mike Webb declared an interest due to Welborne Village Hall’s involvement. They have decided to proceed with the purchase of a defibrillator for the village hall independently. Andrew to find out more information – re; grants available so the council can discuss if they wish to move forward with this item.
- 5.6 Community Event – ditches/litter picking. Following the article in the last newsletter 2 parishioners have come forward to volunteer with a possible community event. Clare M gave her thoughts about a possible event – coffee morning, open morning with information available from local councils, litter picking etc. Thoughts from councillors to be sent to Clare Miller who will collate and bring back to the council at our next meeting. It was agreed that Simon would draft a communication to be sent to all our current volunteers – litter picking, fuel co ordinator, countryside warden to gauge they thoughts and opinions on their roles.
- 5.7 Newsletter Distribution – One distributor, Ian Ferguson had informed the council that he was no longer able to continue in the role – clerk to write to him thanking him for his commitment to this role. Ideas given by councillors as to who to approach to replace him – clerk to follow this up.

6 Planning

- 6.1 Planning History/Decisions 2020 – update given.
- 6.2 Planning Application - 2020/0391 – Erection of six-bay golf practice range building. Land Norfolk of Common Road, Welborne. Full planning permission requested. Plans were viewed and discussed including possible conditions to be imposed if permission granted. Council supported the application – Simon to draft a response for the clerk to submit.
- 6.3 Any time limited planning – none presented.

7 Residents Questions – none received

8 Reports from District Cllr, County Cllr and Parish Cllrs

- 8.1 District Councillor Richard Elliott reported the focus is currently regarding coronavirus giving reassurance that both the District and County Councils are putting in place critical service contingency plans. Richard also advised we contact Kimberley Parish Council who had previously made a successful application to the British Heart Foundation regarding a defibrillator. Richard would be happy to support the finances regarding electricity for a defibrillator from his members fund. He also advised the council that a someone from South Norfolk would be happy to come along to a meeting and talk about recycling.

8.2 Parish councillors discussed the possibility of having a Community Emergency Plan in the parish. To do be discussed at our next meeting.

9 Reports from Others; Litter wardens, Fuel co-ordinator, Countryside ranger

None received

10 Highways

10.1 Highways outstanding issues reported in 10.2

10.2 Highways grid updated and outstanding issues discussed following Clare Millers meeting with Bob West – NCC highways engineer. Norfolk County Council do not currently have a big enough budget to remedy a lot of our local problems – it was felt that a lot of the ditch issues should be addressed with landowners - parish council to move forward with this and will be discussed further at the next meeting.

11 Finance

11.1 Cheques for approval and signing – the following amounts/cheques were approved and signed. Andrew Egerton-Smith for newsletter printing - £17.70, Norfolk Parish Training & Support annual subscription - £40 and Clerks pay and expenses - £720.55

12 Correspondence – items circulated prior to meeting for information

13 Next meeting date – 22 April 2020 (annual parish mtg) and 20 May 2020 (annual parish council mtg)

14 News from BPCR & W parish council – agreed items for next edition from meeting – Coronavirus, repair café, year of the parish, litter pickers.

The Chairman closed the meeting at 9.20pm