

Brandon Parva, Coston, Runhall & Welborne Parish Council

Minutes of the Parish Council Meeting, held on Wednesday
20th September 2017 In Welborne Village Hall at 7.30pm.

Councillors present; Mike Webb (chair), Peter Wood, Clare Kay and Andrew Egerton-Smith.

Also present were Bev Long (clerk), and two members of the public.

Apologies received; Cllrs Carolyn Bailey – ill health, Trevor Curson – ill health, Simon Guest – holiday, District Cllr Margaret Dewsbury – meeting and Jane Brown footpath warden. All apologies were accepted by the council.

Declarations of Interest; *Mike Webb & Trevor Curson are members of one of the committees of Welborne Village Hall. Andrew Egerton-Smith is a member of the Parochial Church Council of All Saints Church, Welborne. Peter Wood and Mike Webb are trustees of Runhall Recreation Ground. In a small village, some overlap of membership between village organisations is inevitable. There may be occasions when decisions are taken which affect Welborne Village Hall, Runhall Recreation Ground or Welborne Church and it is not possible to carry out the business of the council without those named being involved in such decisions.*

To receive declarations of interest in items on the agenda and requests for dispensation: no declarations received.

Minutes of meeting; the minutes from the meeting on 19th July 2017 were agreed and signed.

Matters Arising; (not covered elsewhere)

1. Anglian Water Sewerage work – Mike apologised as he had not written to Anglian Water but progress appeared better and they are on target to finish the road work by middle of Oct. Commissioning will not take place until early 2018 though. Problems with the grass triangle outside the village hall were better but still not correct. Mike to contact highways for when they do their final inspection.
2. Notice Boards – clerk arranging erection. Andrew to ask Colin Eagle if he could help with the Brandon Parva board. The old board at Welborne will be taken down.
3. Parking problem in Runhall. No further action required.
4. Adapt a Kiosk – Clerk had applied and the council had been awarded the £100 grant. Jane Brown informed and requested to submit all invoices/receipts for payment.
5. Cold Calling – article placed in the last newsletter but no responses received.

Residents' questions;

No questions but one resident congratulated the council for the good job it is doing.

Parish Plan - action plans;

1. Parish plan update had been circulated to all councillors – will be placed on the November meeting agenda. All comments to be made directly to Simon.

Matters for discussion;

1. Mobile phone coverage – Response received from Karen O'Kane – which was circulated prior to the meeting. It was agreed clerk would respond to Karen asking for an explanation as to why some properties were missing out – councillors horrified

that there will be a lack of availability for some properties in the parish. Item to be placed in the newsletter.

Reports from District & County Councillors & Parish Councillors;

One councillor reported that hedge cutting, silt and stones on the roads in the parish was again causing many residents to have punctures – through lack of clearing up, especially after cutting. Mike to include in newsletter and include in his ‘email’ to highways.

Reports from others;

Parish Cllrs – none

Litter warden – none

Footpath warden – none

Highways;

1. Highways tour – Mike to chase Bob on an update of jobs completed.
2. Anglian Water diversion in Brandon Parva – Anglian water responded thanking us for bringing it to their attention, apologised for the inconvenience and that they would speak with the traffic management company involved.
3. Herring Lane – pot holes, Church Lane, Welborne – debris on road. Clerk to report to Highways.

Finance;

1. Cheque payments; Clerk – website renewal expenses - £127.54 and Norfolk Parish Training & Support – data protection training - £28 were agreed and signed.
2. Annual External Audit – had been completed with no recommendations received.
3. VAT refund – clerk informed council that £333.78 refund had been received. This had not been anticipated in this year’s budget.

Correspondence;

Clerk to continue forwarding electronic information received. Items since last meeting; Weekly listings of new and decision planning applications from South Norfolk Council, Police Connect messages, Your PCC news update, OP Randall Rural Crime Newsletter, Consultation on the draft guide lines for recreation provision in new residential developments.

1. Anglian Water - Mattishall Community Update – Aug 2017. This had been sent to all local residents and was available to view by councillors.

Planning;

1. Applications for consideration;
 - i. Breckland District Council – 3PL/2017/0968/HOU – Brick Kiln Farm, Welborne Common, Mattishall. Councillors concerned about development on this site but as Breckland DC had already made a decision on this application it was decided not to comment. Clerk to advise Breckland that the parish council should be consulted and the correct address as their letter was directed to Welborne Village Hall.
 - ii. South Norfolk Application – 2017/1480 – Church Farm, School Lane, Runhall – amended plans. No objections raised by councillors
 - iii. South Norfolk Application – 2017/2061 – Vine Cottage, Welborne Common, Welborne. NR20 3LD – variation of condition 2 of permission 2016/1201 (erection of steel framed agricultural cattle shed) revised design to building and

additional feed barriers. Removal/variation of condition. A member of the public expressed his concerns.

Councillors objected to this application: Building location is not as per plan / different number of bays indicated. There do not appear to be any cattle on site and several issues along with inconsistencies. The councillors were sufficiently concerned that they would like a site visit with a representative from South Norfolk planning department. Clare objected to a site visit - remaining councillors agreed. Clerk to contact South Norfolk to request.

2. Any time limited planning issues; None
3. Any planning notifications - emailed prior to meeting
4. Planning issues; building work on Common Rd, Welborne. Development discussed and agreed it was a permitted development.

Items agreed for the newsletter, Mike to draft and circulate for approval.

Next Meeting - agreed as 29th November 2017

There being no further business the meeting was closed at 8.40pm