

# Brandon Parva, Coston, Runhall & Welborne Parish Council

Minutes of Meeting, held on Wednesday 30<sup>th</sup> November 2016  
In Welborne Village Hall at 7.30pm.

**Councillors present;** Mike Webb (chair), Carolyn Bailey, Clare Kay and Trevor Curson. Also present were Bev Long (clerk) the County Cllr Margaret Dewsbury, District Cllr Michael Edney along with Jane Brown and Simon Guest.

**Apologies received;** Andrew Egerton-Smith and Peter Wood.

**Declarations of Interest;** *Trevor Curson is a Trustee of Welborne Village Hall, Mike Webb & Trevor Curson are members of one of the committees of Welborne Village Hall. Andrew Egerton-Smith is a member of the Parochial Church Council of All Saints Church, Welborne. Peter Wood and Mike Webb are trustees of Runhall Recreation Ground. In a small village, some overlap of membership between village organisations is inevitable. There may be occasions when decisions are taken which affect Welborne Village Hall, Runhall Recreation Ground or Welborne Church and it is not possible to carry out the business of the council without those named being involved in such decisions.*

**Nothing further declared.**

Mike Webb welcomed everyone to the meeting and thanked Jane and Simon for attending.

**Minutes of meeting;** the minutes from the meeting on 21 September 2016 and the planning meeting on 24 October 2016 were agreed and signed.

## **Matters Arising; (not covered elsewhere)**

1...Tree Warden & Footpath Warden – Jane Brown volunteered to become footpath warden for Runhall with the possibility of another resident being interested in becoming a warden for Coston. Wardens were not employed by the council. Margaret to find out further details about the role. To be included in the next newsletter.

No further action required concerning a Tree Warden.

2... Website – thanks given to Clare for photos submitted. Carolyn to forward photos to the clerk. Clerk to chase deletion of old ‘Norfolk parishes’ website. – No response from newsletter article. No further action required.

**Residents questions;** Jane Brown updated the council of her continuing efforts to get the probation service to clear some of our footpaths.

## **Matters for discussion;**

1.. Co-option; two applications had been received from Jane Brown and Simon Guest. Jane said that she would like to be considered for the post as she has a background in community work, has lived in the parish for 4 years and is keen and interested to do more for the parish. Simon said that he had lived in the parish for 10 years and since he was now semi-retired he was keen to get involved in the community. Both applicants were thanked and informed the council would consider their applications at a closed session following this meeting.

2...Footpaths -nothing reported. Due to the time of year most of the paths were reasonably clear at present.

3...Parish Walks – no update received from Andrew.

4... Notice boards – clerk informed council that the board at Runhall was not able to be moved due to its condition. Michael Edney had been approached to possibly fund its

replacement and although he was not able to offer any financial support he was arranging with a fellow member to offer us funding. Clerk to move this forward - hopefully to purchase a new board for both Runhall and Brandon Parva and possibly Coston. It was agreed that due to a new notice board being erected at Welborne Village Hall the open 'side' of this new board would be used by the parish council as agreed by the trustees and the council would look at replacing the parish council notice board in the future.

5... 2016/17 Grant applications - Some applications had been received. It was agreed these would be considered at our next meeting in January when the council would have a better understanding of our finances.

6... Stencil Purchase - Mike informed the council of details of purchasing a stencil to 'name' the grit bin. It was agreed that Carolyn would ask a local resident, a graphic designer, if she would be able to apply our name to the bin

7... Transparency Fund - clerk shared an application to claim Transparency funding - it was agreed and approved by council. Clerk to submit.

8... 2017 meeting dates. Clerk proposed dates of 11 Jan, 8 Mar, 19 Apr, 17 May, 19 Jul, 20 Sept and 29 Nov as scheduled meeting dates for 2017. Everyone agreed. Clerk to make bookings and update website. To be included in the next newsletter.

It was agreed that 19 Apr would be the Annual Parish Meeting - Mike suggested we invite Dean Sully to talk about his work with old/church buildings generally including Welborne Church Tower.

### **Parish Plan - action plans;**

1...Next steps - Clare suggested we concentrate on 2 points per meeting with the first two being; Property Rental and Acquiring Land in the parish. Both items would be included in the next newsletter. Councillors discussed both issues; donation of land, finances, need or just nice to have, long term goals of land use, responsibility, play area in Welborne - already have one in parish in Runhall, parking - for Welborne village hall events, planning, does South Norfolk own any land in the parish - Michael Edney to make enquiries. Clerk & Chair to keep a record of discussions and progress of the 'next steps'

2...Parish Plan background papers, statistics and associated information on website. Clerk to move this forward.

### **Reports from District & County Councillors & Parish Councillors;**

District Cllr Michael Edney updated the council with South Norfolk Council's news; Devolution deal - Cambridge has its own devolution deal, no Norfolk/Suffolk deal. S.N/Broadland & Suffolk moving forward together - with Secretary of State; budget increasingly more difficult; new website being launched; looking at 'housing' in small villages - need a few, not many - rethinking situation.

County Cllr Margaret Dewsbury updated the council with Norfolk County Council's news; Ranger problem - Margaret supporting - hopefully moving forward; Food hub - local development order on land - objected - consultation - 9<sup>th</sup> January 2017 for 6 weeks - possible parish affected by extra traffic, Barford PC holding a meeting and inviting local councils; housing land - SN to make decision where houses go - land at Honingham has been put forward.

Michael and Margaret were thanked by the chair for their contribution to the meeting.

### **Reports from others; no items to report**

## **Highways;**

1...Issues reported; Pot-Holes – Pound Lane, Welborne, Herring Lane, Coston and Black Horse Rd, Runhall Clerk to report to Norfolk County Council.

2...Rangers – discussion followed regarding work done or not done. Margaret to investigate for us.

## **Finance;**

1... Cheque payment of £862.50 + £13.87 = £876.37 clerks pay and expenses was agreed and signed.

## **Correspondence;**

Clerk to continue forwarding electronic information received. Items since last meeting; Weekly listings of new and decision planning applications from South Norfolk Council, Police Connect messages, Hornsea Project Newsletter, Greater Norwich Local Plan and South Norfolk Community Assets Strategy.

No further items to report to the council

## **Planning;**

1... Application number – 2016/2386 – Brick Kiln Cottage, Welborne. Rear extension to Brick Kiln Cottage with a new detached garage to the front of the site. Revised plans. The application was discussed fully and the following wording was agreed; The council notes that the roof pitch to the garage/carport and store has been amended to provide a shallower roof pitch than was previously proposed. Shallow pitch rooves such as this are not a vernacular design feature of this district and are clearly out of character with the style of building typically found in the locality. On that basis, the Council objects to this planning application. The Council's previous comments therefore remain relevant and the council maintains its objections.

All councillors agreed. Michael Edney advised that a design manual was available on South Norfolk's website and was asked if he would speak to the planning team at SNC to ask for a meeting with himself, the Parish Council and relevant members of the SNC planning team with a view to discussing future development on the Welborne site (Brick Kiln) which was a concern to the Parish Council. Michael Edney agreed to action this.

2... Application number 2016/2673 – Vine Cottage, Welborne Common, Welborne. Change of use of one ground floor bedroom and adjacent bathroom to use as a sports injury treatment room. Council neither agreed or objected to this application. Following a discussion, it was agreed the following wording would be submitted; Providing the use is carried out by the occupier of the property for her sports injury clinic purposes within the suggested hours of Monday – Friday 9:00 – 20:00 the council has no objection. It supports economic development provided it is conducted in an appropriate and proportionate way.

## **Next Meeting – agreed as 11<sup>th</sup> January 2017.**

**Agenda items** – Budget/precept, Emails.

Mike would produce a draft newsletter and circulate for all to agree.

Jane Brown and Simon Guest along with District and County Cllrs left the meeting as it was closed at 9:10pm

Councillors discussed fully the applications for co-option and it was agreed that Simon would be offered the position. Mike to contact both applicants.

**There being no further business the meeting closed at 9.25pm**