

Brandon Parva, Coston, Runhall & Welborne Parish Council

You are hereby summoned to attend the Parish Council meeting which will be held virtually via Zoom.

Date: **Wednesday 5 May 2021**

Time: **7:30pm**

This meeting is taking place via video conference due to the current Coronavirus outbreak and guide lines to stay at home. The meeting will be accessible to the public via www.zoom.us and clicking the 'join meeting' button. Enter the following details:

Meeting ID: 824 8621 3410

Password: 230811

Attendees are advised to allow 5 minutes to join the meeting if you do not already have Zoom installed. Zoom is free to use and can be accessed via a laptop, tablet or smartphone with a camera.

Bev Long - clerk

Agenda (published 28 April 2021)

- 1 To receive and accept any apologies
- 2 To receive declarations of interest in items on the agenda and requests for dispensation
- 3 Election of Officers – Chair & Vice Chair
- 4 Declaration of acceptance of office – chair
- 5 Register of interest – update if required
- 6 To approve the minutes of the meetings
 - 6.1 Held on 10 March 2021, 12 April 2021 (planning) and 14 April 2021 (annual parish meeting)
- 7 Matters arising from the minutes – not covered elsewhere
 - 7.1 Annual Parish Meeting - feedback
- 8 Matters for discussion
 - 8.1 GDPR
 - 8.2 Defibrillator
 - 8.3 Supporting Local Business Development
 - 8.4 What would councillors like to achieve in the future – update
 - 8.4a Footpath – Mike
 - 8.4b Bus stop – Clare M
 - 8.4c Information Hub – Clare M
 - 8.5 Parish Council website

- 8.6 Littering in Runhall – Clare K
- 8.7 Notice board in Welborne
- 8.8 Councillor vacancy
- 9 Planning matters
 - 9.1 Planning History/Decisions 2020/21
 - 9.2 Any time limited planning

10 Residents questions

Due to the nature of video conference meetings residents are encouraged to submit questions prior to the meeting to the clerk (by 4 May) via email – clerk@bpcrwparishcouncil.info

11 Reports from District Cllr, County Cllr & Parish Cllrs

12 Reports from others; Litter wardens/Fuel Co-ordinator/Countryside Ranger

- 12.1 Fuel Co-ordinator

13 Public Rights of Way (PRoW)

- 13.1 Update from wardens and any other issues

14 Highways

- 14.1 Highways outstanding issues report

15 Finance

- 15.1 Accounts for approval
- 15.2 Annual Audit
- 15.3 Cheques for approval and payment

Grant payments as approved at Jan 21 mtg	Runhall Recreation Ground	£126
	Runhall Play Area	£210
Norfolk Parish Training & Support	Subscription for 2021/2022	£40
Jane Brown	Telephone box renovation expenses	£52.03
	TOTAL	£428.03

16 Correspondence, including circulated items via email prior to meeting not included elsewhere

17 Next meeting date – 14 July 2021 (at WVH?)

18 News from BPCR & W Parish Council – agree items for next edition